

Risk Assessment Form

<b>Assessment No:</b> 06		<b>Assessment Date:</b> 04/05/21		<b>Assessment Type</b> (Select as appropriate: see Note 1)	
<b>Section:</b> Beavers, Cubs, Scouts, Explorers		<b>References:</b> <a href="https://www.scouts.org.uk/activities/hiking/">https://www.scouts.org.uk/activities/hiking/</a>		<input type="checkbox"/> Specific	<input checked="" type="checkbox"/> Generic
<input type="checkbox"/> Record of dynamic risk assessment					
<b>Activity/Process:</b> Hikes					
<b>Assessor</b>			<b>Activity Leader</b> (See Note 4)		
<b>Name:</b>	Jon Skinner		<b>Name:</b>		
<b>Role:</b>	Group Scout Leader		<b>Role:</b>		
<b>Signature:</b>			<b>Signature:</b>		
<b>Hazards</b>	<b>Who is at Risk?</b>	<b>Control Measures</b> (Specific existing Control Measures)		<b>Risk Rating</b> (Likelihood X Consequence) (See Note 3)	<b>What has changed that needs to be thought about and controlled?</b>
<b>Mistakes when navigating</b> – leading to increased risk of all other hazards. Additional consequences of being lost and exhausted, especially if late or after dark.	Young People / Adult Volunteers	<ol style="list-style-type: none"> <li>Make sure routes are suitable for people’s navigational skills and physical capabilities.</li> <li>Provide each group with adequate maps, compasses, route instructions, and spares.</li> <li>Make sure there’s at least one sufficiently competent navigator in each group (consider back up).</li> <li>Make sure every group has adequate means of emergency communication with event organisers or is adequately monitored.</li> <li>Ensure all participants are carrying warm clothing and a drink.</li> </ol>		1 x 2 = Low	
<b>Roads and traffic</b> – injuries from collisions	Young People / Adult Volunteers	<ol style="list-style-type: none"> <li>Choose a route with minimal use of roads without a footpath.</li> <li>Brief young people on safety around roads and expected behaviour.</li> </ol>		1 x 2 = Low	

between vehicles and people.		<ol style="list-style-type: none"> <li>3. Adults directly supervise crossing (one on each side of the crossing point). Use designated crossing points if possible..</li> <li>4. Walk single file when on a road.</li> <li>5. Walk on the right hand side of the road so that you can see oncoming traffic and they can see you, unless approaching a right hand bend then walk on the left.</li> <li>6. All participants must wear a hi-visibility jacket.</li> </ol>		
<b>Weather</b> – rain before and during the hike, hot weather causing heat exhaustion or sun stroke.	Young People / Adult Volunteers	<ol style="list-style-type: none"> <li>1. Monitor weather forecast in advance, if heavy rain forecast then plan alternative activity.</li> <li>2. Check weather before the activity starts.</li> <li>3. Advise participants on suitable clothing to wear and carry (including sun protection and waterproofs).</li> <li>4. Tell everyone to bring a filled water bottle. If it's very hot, plan water stops and refilling if needed.</li> <li>5. Check everyone's suitably equipped at the start of the hike and have some spare equipment available.</li> <li>6. Review route before and during the hike considering weather conditions, for example, if it's too hot or wet to continue. Make sure routes have escape routes or alternatives.</li> </ol>	1 x 2 = Low	
<b>Terrain</b> – uneven ground, branches, nettles, animals, livestock, and so on.	Young People / Adult Volunteers	<ol style="list-style-type: none"> <li>1. Leaders check routes before the hike.</li> <li>2. Leaders physically check any challenging terrain in advance (or plan an alternative route in case it's too challenging for the group).</li> <li>3. Advise participants on suitable footwear and check it before the hike.</li> <li>4. Brief young people on safely navigating the terrain, including avoiding brambles, nettles, and so on.</li> <li>5. Leaders carry first aid kits and have appropriate training.</li> <li>6. Encourage everyone to wear long trousers if concerns over foliage or ticks.</li> <li>7. Leaders monitor livestock and find alternative routes to avoid crossing fields with livestock in.</li> </ol>	1 x 1 = Low	

Assessment Review							
<b>Review Date:</b>		<b>Review Date:</b>		<b>Review Date:</b>		<b>Review Date:</b>	
<b>Name:</b>		<b>Name:</b>		<b>Name:</b>		<b>Name:</b>	
<b>Role:</b>		<b>Role:</b>		<b>Role:</b>		<b>Role:</b>	
<b>Signature:</b>		<b>Signature:</b>		<b>Signature:</b>		<b>Signature:</b>	

**Notes:**

1. If using a 'Generic' risk assessment, Assessors are to satisfy themselves that the assessment is valid for the task and that all significant hazards have been identified and assessed. If additional hazards are identified they are to be recorded and attached to the Generic assessment.
2. Assessors are to note that they are responsible for production of the risk assessment and that they are signing to indicate that the risk assessment is suitable and sufficient and they consider the risks to be acceptable.
3. When recording the Risk Rating ensure that both the Likelihood and Consequence scores are included.
4. Activity Leader must sign to show agreement to apply the controls of this risk assessment.
5. Risk Assessments are to be reviewed:
  - Annually.
  - If there is reason to doubt the effectiveness of the assessment.
  - Following an accident or near miss.
  - Following significant changes to the task, process, procedure or Line Management.
  - Following the introduction of more vulnerable personnel.
  - If 'Generic' prior to use.

<b>High</b>	Improve control measures; consider stopping activity.
<b>Medium</b>	Review control measures and improve if reasonably practicable to do so, consider alternative ways of conducting activity.
<b>Low</b>	Maintain control measures and review if there are any changes.

High	Common, regular or frequent occurrence.	3	<b>3 Med</b>	<b>6 High</b>	<b>9 High</b>
Medium	Occasional occurrence.	2	<b>2 Low</b>	<b>4 Med</b>	<b>6 High</b>
Low	Rare or improbable occurrence.	1	<b>1 Low</b>	<b>2 Low</b>	<b>3 Med</b>
<b>Risk Matrix</b>			<b>1</b>	<b>2</b>	<b>3</b>
			<b>Minor injury or illness.</b>	<b>Serious injury or illness.</b>	<b>Fatalities, major injury or illness</b>
			<b>Low</b>	<b>Medium</b>	<b>High</b>